

**BOARD OF DIRECTORS MEETING MINUTES 09/06/2022**

**Call to order at 7:06 pm**

**Attendance:** Mike Mills, Board President/Director via phone; Paul VanMaldeghem Secretary/Director; Carrie Wooten, Admin.

**Unpays:** Berry household, keep records to date and keep lein in place. Jackson household, start the lein process.

**Late fees:** Discussion revolving around collecting late fees that were not paid with 2022 dues. Paul suggests that if the homeowners do not communicate, then the late fee will be tacked included in the 2023 dues. In addition, there was discussion of setting up Zelle or some kind of online payment option for homeowners to pay dues easily. Carrie will call the bank, but may need Chris, as the treasurer, to follow up.

**Additional payment:** Mike requested that the check be deposited and applied to 2023 dues. He also requested that a note be issued to inform homeowner of the prepayment when dues are invoiced in January 2023. Paul agreed.

**Boat issue at Winton Hills:** Homeowners were invited to join meeting in response to their email. The homeowners were not present, but the board will be willing to meet with them in the future. Mike & Paul have requested for Carrie to follow up with a final letter as was done for other recent boat issues.

**Anderson Home Improvement Application:** Architectural Committee had met with homeowners and recommended approval for the application via email. Paul approved and signed. Mike approved via phone and Carrie signed on his behalf.

**Checks for Landscape Maintenance:** Invoices for August and September, checks still need one more signature. Carrie will reach out to Chris, or wait until Mike returns to sign.

**Next Meeting:** To be determined

**Adjournment:** 7:38 pm

**Approved:**

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**Michael Mills, Board President/Director** **Date**

**Reviewed:**

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**Chris Plechaty, Board VP and Treasurer/Director** **Date**

**Approved:**

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**Paul VanMaldeghem, Board Secretary/Director** **Date**